Oroville Cemetery District Board of Trustees

**District Office, 5646 Lincoln Boulevard, Oroville, CA 95966**

# Notice of Special Meeting Agenda

## Monday, November 21, 2022 @ 5:00 p.m.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is an urgent need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details and supporting materials concerning agenda items are available for public reference during normal working hours at the District Office.

**A. CALL TO ORDER**

**B**. **PUBLIC COMMENT**

The Board of Trustees of the Oroville Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public may address matters within the subject matter jurisdiction of the Board of Trustees. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

#### C. Consent Agenda

1. Approval of Minutes for the Regular Meeting on Monday, October 24, 2022.

2. Approval of Warrants: 22055 through 901654 in the amount of $59,369.93.

**D. MANAGER’S REPORT**

3. Manager’s Report, November 21, 2022

**E. BUSINESS**

4. **Review and possible action to update the District’s Drug and Alcohol Policy**

Our current policy was updated and approved on November 11, 2019. Due to changes in legalized drug use, the District needs to review and approve an updated policy to protect the District and our employees. If approved the new Drug & Alcohol Policy would take effect immediately.

Recommendation: Approve the District’s Drug & Alcohol Policy as presented.

**F. Pursuant to Government Code Section 54957(b)(1)**

The Board of Directors will meet to review Public Employee Appointment

Title: District Manger

**G. Reconvene to Open Session - 1. Announcement of any reportable action taken**

**during closed session.**

**H. Trustees Questions & Comments**

**I. ADJOURNMENT**

The next regular meeting of the Oroville Cemetery District Board of Trustees on December 26, 2022 is canceled. A Special Meeting is scheduled for Monday, December 19, 2022, at 5:00 p.m. at the District office located at 5646 Lincoln Boulevard, Oroville, California.

**This agenda was posted on November 18, 2022**

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Cheryl Smith, District Manager